



**Presidio Hill
School**
Since 1918

Dear PHS Families,

This letter is to update you about PHS' procedures for maintaining a safe and healthy environment for our students. Most likely many of you are closely following the news about the COVID-19 (formerly referred to as "coronavirus") outbreak; you may have questions about possible responses from PHS and concerns about the health of our community.

Currently, no COVID-19 cases have been confirmed in San Francisco and the San Francisco Department of Health has not issued any warnings for San Francisco residents or schools. Health officials are still saying that, as of now, the risk of COVID-19 to the general public is low and that preventative measures for coronavirus are similar to what you may expect for the flu (washing hands frequently, covering mouth and nose when sneezing, disinfecting frequently used surfaces, and avoiding contact with those that are sick).

At PHS, we continue to monitor the Centers for Disease Control [CDC](#) website and the website for the [San Francisco Department of Public Health](#) daily and have implemented additional safety precautions:

- Our janitorial staff has been advised to thoroughly disinfect all surfaces with hospital-grade cleaners
- We will provide handwashing and hand-sanitizing stations for students to use in shared spaces such as the play yards
- Students will have an assembly and/or in-class lessons to teach proper hand-washing techniques and to reinforce the need for health precautions.

Our goal is to keep students calm and safe and to show them how best to keep themselves and others healthy.

Regarding additional communications from PHS:

We will have a section of our weekly Presidio Post devoted to updates about COVID-19 each week. Please plan to check the Post every Friday for the latest news from PHS. As communicated previously, if a COVID-19 case is reported in San Francisco we will notify you of PHS' next steps within 24 hours. If a COVID-19 case is reported at PHS, we will close school for 2 days at the minimum and update you within 24 hours of our next steps.

As of right now, we are not canceling any planned field trips, but we will be shifting any field trips utilizing public transportation to transportation by the use of private cars. Also, we are currently discussing how we will handle student work management and absences and we will update you as soon as that decision has been made. Right now our attendance is normal. We continue to be in contact with

our community of San Francisco schools and will be organizing a response that keeps your children safe and healthy.

Please feel free to reach out anytime with questions or feedback,
Lisa