

Dear PHS Families,

Thank you for your flexibility picking up your student's books and materials from PHS yesterday; the [shelter in place mandate](#) necessarily affected our scheduled materials delivery and I wanted to thank each of you for rolling with the change and helping PHS (and often each other) with the pick up. It was actually really wonderful to see you all again before we move to distance learning. Thank you also for your incredible words of kindness and support in this unprecedented time. We are entering uncharted territory as we embark on our distance learning plan, and I ask the same thing that I ask of our team here at PHS: be patient, try things on, be kind to yourself and we will figure it out! Please read all of the attachments and get your own family prepared to engage in these new ways.

My communication today will cover a deeper dive into distance learning with PHS. Our goal has been to keep your student's schedules consistent as much as possible, and to allow time for students to connect with their class, with their teacher, and with each other. I will keep this message as short and sweet because I have attached quite a few resources that I ask you to read before the start of distance learning tomorrow:

1. PHS Grade-Specific Distance Learning Details (TK-5th)
2. PHS Distance Learning Schedule (TK-5th)
3. PHS Grade-Specific Distance Learning Details (Middle School)
4. PHS Distance Learning Schedule (Middle School)
5. PHS Distance Learning Tips & Tricks
6. PHS Distance Learning Technology Agreement--**Must be signed by 5pm Today**
7. Free Meals during school closure flyer
8. Zoom Installation Tutorial
9. How to log into Google Classroom
10. PHS Distance Learning Details document (shared 3/14)--includes calendar of the next few weeks, contact information, and channels of communication.

Thank you to the classroom teachers and Divisional Directors for creating such comprehensive classroom plans, and of course to our entire admin team for their herculean efforts yesterday! You may receive additional information directly from your lead teachers and Tony C. or James about grade-specific Google Classroom accounts and virtual meetings. In addition, Jennifer H., our 4th-6th Grade Learning Specialist created a "Distance Learning Tips & Tricks" document to help PHS parents determine: how to set up a physical space for your child's learning, how to manage your child's schedule, tips for if parents are also working from home, and tips for if parents have multiple children learning from home--thank you, Jen!

Lastly, please know that some of our Zoom "classroom" meetings may be recorded by the teacher so that they can be a resource for future learning and for students who may have to miss the lesson. Please email your Divisional Director directly if you have questions or concerns about Zoom recording. As a reminder, students can always set generic icons, rather than sharing their screen, during a Zoom meeting and should only be using their first names in Zoom.

PHS is committed to helping our families transition to distance learning in the most seamless way possible, and we understand there will likely be bumps along the road. If you experience issues with your [internet service](#), need [tech support](#), are interested in resources for [free meals and childcare](#), or just have questions about how everything will work, please feel free to reach out anytime.

Stay well,

Lisa