



**Presidio Hill  
School**  
Since 1918

Presidio Hill School  
San Francisco, CA

Job Title: TK-8 Flex Teacher  
Status: Full-Time, preferred (Part-time will be considered)  
Non-exempt  
Reports To: Division Director  
Start Date: August 2022

#### School Description

Presidio Hill School is an independent, progressive school located in the Presidio Heights neighborhood of San Francisco and serves a diverse population of 220 students enrolled in transitional kindergarten to 8th grade, with a faculty and staff of approximately 45 people. Established in 1918 by artist-educator-activists Helen Salz and Flora Arnstein, Presidio Hill School is the oldest continuously operating progressive school in California, with a mission and deep history connected to social justice. Our TK-8 Flex Teacher will have demonstrated passion and experience teaching and working with students and a school community that explicitly strives to be inclusive.

Presidio Hill offers its students a challenging, project-based curriculum that attends to their intellectual and social-emotional needs and prepares them to be agents of positive social change. Guided by a skilled and caring faculty, students learn to be confident and curious, to be creative problem solvers and independent, critical thinkers. Learning at PHS is collaborative and active. We place great value on the arts as both an academic discipline and an essential element of a meaningful life. Situated on the edge of the Presidio, our school takes full and frequent advantage of the park's 1500 acres; whether they are studying science, art, social studies, or literature, the Presidio is a rich and vital "classroom" to our students.

Our vibrant, diverse, and supportive community allows students to explore their unique voices, traits, and talents; our emphasis on the importance of community and justice encourages students to develop self-awareness, personal character, resilience, and an understanding of their role as stewards of the planet and citizens of the world.

Presidio Hill School seeks a faculty and staff that reflects the broad range of diversity in the San Francisco Bay Area. Our school is strongly committed to promoting cultural competency in all interactions and programs. Invested in the growth, happiness, and preparation of our teachers, we provide generous support for their professional development.

#### Position Description

Presidio Hill School seeks a TK-8 Flex Teacher (full time preferred; part time will be considered) for the entirety of the 2022-2023 school year. This is a full-time, on-campus position that will provide in-house substitute coverage across lower and middle school divisions, as well as after school programming if/when needed. Qualified candidates will demonstrate a deep understanding of and interest in the developmental nuances of lower elementary & middle school-aged children, progressive education, and anti-bias teaching practices. Candidates will ideally have prior experience teaching elementary grades (TK-5 and/or 6-8). The TK-8 Flex Teacher will be expected to support classes, as needed, across grade-levels. PHS utilizes aspects of Responsive Classroom, Developmental Designs, TERC Investigations, Lucy Calkins Writing Workshop, and Foundations, and candidates with experience in these areas are preferred.

In addition to providing excellent teaching and maintaining effective communication with parents and students, teachers are expected to contribute to the greater PHS community. PHS teachers work closely with each other and collaborate and engage in a positive manner; excellent interpersonal skills are a necessity.

### Primary Responsibilities:

- Provide in-house substitute coverage across lower and middle school divisions, as well as after school programming if/when needed
- Be able to provide classroom support in both the lead or assistant role, as needed
- Establish a safe and inclusive environment where students feel comfortable taking risks through self-discovery, collaboration, and community engagement
- Demonstrate a commitment to diversity and equity
- Deliver curriculum and instruction as provided by lead classroom teachers, and occasionally, to plan lessons on the fly
- Manage and support students in the classroom, and in outdoor excursions
- Collaborate with classroom teachers as well as specialist teachers (Arts, Music, Physical Education, Spanish)
- Support outdoor education in the Presidio
- Support and manage classroom materials and organization
- Supervise recess and lunch duties
- Additional responsibilities as assigned

### Skills, Qualifications, and Experiences

- A high degree of flexibility and time management skills
- Experience working in a multicultural environment
- Knowledge of progressive education (or a developing interest)
- Demonstrated commitment to the mission and core values of Presidio Hill School
- Teaching experience in elementary grades (TK-5 and/or 6-8) or comparable
- Instructional experience with varied pedagogical approaches
- Good humor, flexibility, energy, a passion for teaching, and a love of learning
- Enthusiasm and excitement for outdoor education
- Strong organizational, communication, and interpersonal skills
- Experience with using technology to support teaching and learning including Google docs and Google calendar, iPads and iOS.
- A Bachelor's degree is preferred

### Additional Qualifications:

- Ability to support outdoor education, including extended class trips to and from the Presidio
- Ability to adhere to guidelines and recommendations from the CDC, CDPH, and SFDPH
- Ability to adhere to PHS Community Health Agreement
- Up-to-date COVID vaccination

Interested candidates should send a cover letter, résumé, contact information for two to three references, and/or letters of reference via email (with *TK-8 Flex Teacher* in the subject line) to [james@presidiohill.org](mailto:james@presidiohill.org).

To learn more about PHS, please visit our [website](#).