

**Presidio Hill School**  
**San Francisco, CA**

**Job Title:** Kindergarten Lead Teacher  
**Status:** Full-Time, Exempt  
**Start Date:** August 2017

**School Description**

Presidio Hill School is an independent, progressive school serving 220 students enrolled in transitional kindergarten to 8th grade. The lower school has approximately 125 students and 20 faculty members, grades TK-5.

Established in 1918, Presidio Hill School is the oldest continuously operating progressive school in California; we will celebrate our 100th anniversary in the upcoming 2017/2018 school year! In keeping with this heritage, Presidio Hill continues to offer its students a challenging, project-based curriculum that prepares them for the future by attending to their developmental needs and by equipping them with tools and skills to be agents of social change. Guided by a skilled and caring faculty, students learn to be confident and curious, to be creative problem solvers and independent, critical thinkers. Learning is collaborative and active.

Our vibrant, diverse, and supportive community allows students to explore their unique voices, traits, and talents; our emphasis on the importance of community and justice encourages students to develop self-awareness, personal character, resilience, and an understanding of their role as stewards of the planet and citizens of the world.

**Position Description**

Presidio Hill School seeks a full-time **Kindergarten Teacher** to begin August 2017. Qualified candidates will demonstrate a deep understanding of: cultural competence, progressive education, and inclusive teaching practices and multi-cultural educational experiences. Candidates will ideally have hands-on, lead teaching experience in TK-1st grade. The kindergarten teacher will be expected to build a safe and engaging classroom community and to scaffold and differentiate lessons for students as needed, creating a program that meets the needs of a wide variety of learners. PHS utilizes aspects of Responsive Classroom, TERC Investigations, and Wilson Foundations, so candidates with experience in these areas are preferred.

In addition to providing excellent teaching and maintaining effective communication with parents and students, teachers are expected to contribute to the greater school community through work on various committees and for a variety of school events. PHS teachers work closely with each other and collaborate and engage in a positive manner; excellent interpersonal skills are a necessity.

**Primary Responsibilities:**

- Demonstrate a commitment to multicultural education
- Design and deliver curriculum and instruction in literacy development, mathematics, social studies, and science that is data driven, differentiated, multi-sensory, and hands-on, which

actively engages the entire class and is guided both by student interest and grade level learning objectives and benchmarks

- Establish a safe and inclusive environment for social emotional learning, where students feel comfortable taking risks through self discovery, collaboration and community engagement.
- Collaborate with lead teachers in other lower school grades as well as specialist teachers (Arts, Music, Physical Education, Spanish) to design integrated curriculum with service and cultural competency at the center
- Deliver strategy based literacy and mathematics instruction
- Conduct reading assessments and guide literacy development through drawing, writing, oral storytelling, and interactive read aloud activities
- Observe, assess, and communicate student development through narrative reports (Fall and Spring), and facilitate effective conferences with parents/guardians (Fall and Winter)
- Set up the classroom, order and manage materials, maintain classroom budget
- Plan field trips, events, and class celebrations
- Assist the school by covering recess and lunch duties
- Supervise and support an assistant teacher or teaching apprentice

### **General Professional Responsibilities:**

Presidio Hill School is committed to hiring and retaining employees who are committed to the mission of the school and the professional expectations that stem from that mission: that commitment should be visible through all the employee's interactions with children, colleagues, supervisors, families, and community members. PHS employees are expected to be knowledgeable, prepared, and responsive, to strive for high standards of professional integrity and proficiency, to maintain positive and respectful communications and interactions with all members of the PHS community, and to ensure the health, safety, and wellbeing of PHS students at all times. Employees should be strongly motivated to continually strive for best practices and to seek out appropriate professional development opportunities; PHS provides generous support for professional development. All PHS employees are expected to read and follow the policies and procedures as described in the Faculty/Staff Guidebook and the PHS Employee Handbook.

### **Skills, Qualifications, and Experiences:**

- Experience working in a multicultural environment
- A Bachelor's degree. A graduate or in-progress graduate degree related to education is desirable
- 3-5 years teaching experience in Transitional Kindergarten, Kindergarten, or 1st grade.
- Experience with using technology to support teaching and learning including Google docs and Google calendar, iPads and iOS.
- Good humor, energy, a passion for teaching and a love of learning

Presidio Hill School seeks a faculty and staff that reflect the broad range of diversity in the San Francisco Bay Area. We actively support equal opportunity for all people and encourage people of color and LGBTQ candidates to apply. Our school is strongly committed to learning about and promoting cultural competency in all interactions and programs.

Interested candidates should send a cover letter, résumé, and a list of two to three references and/or

letters of reference via email (with *Kindergarten Teacher* in the subject line) to Michelle Donahoe (Lower School Director): [michelle@presidiohill.org](mailto:michelle@presidiohill.org)